

THE FRENCH SOCIETY IN KENYA

KIETI LAW LLP FINANCIAL PROPOSAL -
IMMIGRATION SERVICES

JULY 2024

The legal partner for your business.
With 170 years of experience we're one of Africa's leading law firms.



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LEAD PARTNER CONTACT

We trust this document will provide a helpful overview of the services we offer to meet our clients' needs. If you have any questions or require any additional information, please do not hesitate to contact us.



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INTRODUCTION

We firmly believe that arriving at appropriate pricing structure – whether it is assignments or panel agreements - is an extremely important part of meeting our clients' needs. We make conscious efforts to properly scope work involved to enable us to allocate appropriately priced resources and delivering on our promises.

We are pleased to share this financial proposal with the Frech Society in Kenya for the provision of immigration services.

FINANCIAL PROPOSAL

OUR APPROACH TO PRICING

CDH attempts to arrive at pricing arrangements for its services, ensuring:



FIXED PRICE FEES

Through our fixed fee pricing, we assess the scope of the legal services to be rendered and estimate our fees. We are happy to propose the below fees for the proposed assignment.

1. Special Pass

Particulars	Cost (USD)
Legal Fees – Special Pass Application	1,050
Estimated Disbursements	100
VAT (16%)	184
Three (3) months Special Pass Issuance Fee	600
Processing Fee	38
TOTAL	1,972

2. Extension of Special Pass

Particulars	Cost (USD)
Legal Fees – Special Pass Application	1,050
Estimated Disbursements	100

VAT (16%)	184
Three (3) months Special Pass Issuance Fee	600
Processing Fee	38
TOTAL	1,972

3. Work Permit (Class D)

Particulars	Cost (USD)
Legal Fees – Work Permit Application	2,150
Estimated Disbursements	100
VAT (16%)	360
Work Permit Application Fees	154
Work Permit Issuance Fees (for two (2) years)	7,634
Security Bond Fees	100
TOTAL	10,498

4. Renewal of Work Permit (Class D)

Particulars	Cost (USD)
Legal Fees – Work Permit Application	2,150
Estimated Disbursements	100
VAT (16%)	360
Work Permit Application Fees	154
Work Permit Issuance Fees (for two (2) years)	7,634
Security Bond Fees	100
TOTAL	10,498

5. Alien Card

Particulars	Cost (USD)
Legal Fees	950
Estimated Disbursements	50
VAT (16%)	160

Government Fees	38
TOTAL	1,198

6. Dependent Pass

Particulars	Cost (USD)
Legal Fees	1,200
Estimated Disbursements	100
VAT (16%)	208
Security Bond	100
Issuance Fee	75
TOTAL	1,721

7. Re-entry Visa (for dependant pass holders)

Particulars	Cost (USD)
Legal Fees	700

Estimated Disbursements	50
VAT (16%)	120
Government Fees	38
TOTAL	908

Average Duration

Application	Average duration (Where there are no delays by the immigration department)
Special Pass application and renewal	Two (2) to Three (3) weeks
Work permit application and renewal	One (1) to Three (3) months
Alien Card application	Four (4) to Eight (8) weeks
Dependent pass	One (1) to Two (2) months
Re-entry visa	One (1) to Two (2) days

BBBEE STATUS: LEVEL ONE CONTRIBUTOR

Our BBBEE verification is one of several components of our transformation strategy and we continue to seek ways of improving it in a meaningful manner.

PLEASE NOTE

This information is published for general information purposes and is not intended to constitute legal advice. Specialist legal advice should always be sought in relation to any particular situation. Cliffe Dekker Hofmeyr will accept no responsibility for any actions taken or not taken on the basis of this publication.

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